



Dakota Title

Request For Title Insurance & Closing Information

Ordered By: _____ Previous File # _____

Company: _____ Name: _____

Phone: _____ Email: _____

Sellers: _____ Buyers: _____

Address: _____ Address: _____

Phone: _____ Phone: _____

Email: _____ Email: _____

Listing Agent: _____ Selling Agent: _____

Phone: _____ Phone: _____

Cash New Loan New Construction 1031 Exchange Mobile Home w/Lien Or have Title

Realtor Commission: Listing Side _____ Selling Side _____ Sales Tax _____%

Referral Commission? YES NO _____% from Listing / Selling Side

If Yes – Office name/address: _____

Transaction/Compliance Fee? \$ _____ From Seller \$ _____ From Buyer

Sales Price \$ _____ Earnest \$: _____ Held by? _____

Closing fee to be paid by? Buyer _____ Seller _____

Survey: Existing Attached New Survey To Be Ordered Paid for by Buyer Seller

Who will order the Warranty Deed?

Dakota Title (Please attach Seller/Buyer Deed Info Sheets) **Does Dakota Title have your permission to contact clients for additional information needed to complete the deed?**

Yes No

Listing Office Attorney: _____ Cost \$ _____

Homeowners Association Information:

Contact and Phone Number: _____

Annual / Monthly Fee \$ _____

Additional fees / Unpaid Bills to pay at closing/ Special Instructions _____